

# Graduation

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## Special Requirements of the College

All students must fulfill the [general requirements](#) for graduation. Students in the College of Fine Arts must also fulfill the following requirements.

### Residence

See the University-wide [general requirements](#) on coursework to be taken in residence. Unless an exception is approved by the advisor and the dean, a student in the College of Fine Arts must also complete in residence the last 18 semester hours in the major subject that are counted toward the degree.

### Grade Point Average

All University students must have a grade point average of at least 2.00 to graduate. In addition, students in the following majors must meet special grade point requirements.

#### Studio Art

A student majoring in studio art must have a grade point average of at least 2.50 for all upper-division studio art courses taken in residence at the University.

#### Art History

A student majoring in art history must have a grade point average of at least 2.50 for all upper-division art history courses taken in residence at the University.

#### Design

A student majoring in design must maintain a cumulative grade point average of at least 2.50 for all upper-division design courses taken in residence at the University.

#### Bachelor of Arts in Music

A student pursuing the Bachelor of Arts in Music must have a grade point average of at least 2.50 in all upper-division courses in the Butler School of Music (excluding ensemble) taken in residence at the University.

#### Bachelor of Arts in Theatre and Dance

A student pursuing the Bachelor of Arts in Theatre and Dance must have a grade point average of at least 2.50 in all upper-division courses in the Department of Theatre and Dance.

## Butler School of Music Special Requirements Ensemble Requirement

Ensembles that may be used to fulfill the following requirements are designated by the Butler School. For information, the student should contact the undergraduate advisor of the school. A student may enroll in more than one ensemble in a semester, but no more than one ensemble a semester may be used to fulfill this requirement.

#### Bachelor of Music

Students seeking the Bachelor of Music other than music studies must complete at least eight long-session semesters of approved ensemble in residence. Transfer students must complete an approved ensemble each long-session semester in residence until they have met the ensemble requirement or until they graduate, whichever comes first. A transfer

student may count toward this requirement two semesters of transferred ensemble approved by the Butler School.

Students majoring in music studies must complete at least six long-session semesters of approved ensemble in residence.

#### Bachelor of Arts in Music

Students seeking this degree must complete at least four long-session semesters of ensemble approved by the Butler School in residence. Transfer students must complete an approved ensemble each long-session semester in residence until they have completed four semesters of ensemble or until they graduate, whichever comes first. A transfer student may count toward this requirement one semester of transferred ensemble approved by the Butler School.

#### Recital Requirement for Music Studies Majors

Before the end of his or her last semester of study on the principal instrument, a music studies major must present a recital. This recital may be either a community performance approved by the music studies faculty and the student's instructor in the principal instrument, or the recital required for [Recognition in Music Performance](#) approved by a full faculty jury.

### Degree Audit

Official degree audits are reviewed by the Office of Student Affairs for students with a major in the College of Fine Arts. If a student changes his or her catalog, principle instrument, major, or any degree option that affects the requirements of his or her degree program, a new official degree audit will be generated and reviewed.

The official degree audit provides an accurate statement of the requirements, but the student is responsible for meeting all deadlines, knowing the requirements, and registering for courses that fulfill all the requirements for the degree as stated in a catalog under which he or she is entitled to graduate. Before registering, the student should seek an official ruling from the Office of Student Affairs if in doubt about any requirement.

### Applying for Graduation

In the semester or summer session in which the degree is to be conferred, the candidate must be registered at the University and must file a graduation application with the Office of Student Affairs. This should be done at the beginning of the semester in which the student intends to graduate; it must be done by the deadline to apply for an undergraduate degree, which is given in the official academic calendar. No degree will be conferred unless the graduation application has been filed on time.

An official degree audit must be on file when the student submits the graduation application. Because the application process includes a review of all remaining degree requirements, candidates for graduation are encouraged to apply as early in the semester as possible. A student who applies for graduation but does not receive the degree must submit a new application in the semester he or she subsequently intends to graduate.

The student must be registered at the University for the semester or summer session in which the degree is to be granted. This requirement may be fulfilled by registering for courses in residence or by registering in absentia. For information about registration in absentia, the student should consult the Office of Student Affairs during the semester in which he or she intends to graduate.

Credit received by examination, correspondence, or transfer does not fulfill any residence requirements. Students planning to receive credit

by any of these means must consult the Office of Student Affairs for a ruling about whether the credit may be applied toward the degree and for information about the procedures and deadlines involving credit by examination, correspondence, and transfer.

No degree will be conferred unless all requirements have been fulfilled and all deadlines met.