Identification Cards

Student identification cards (ID Card)

Students attending classes on campus must obtain a University photo identification card issued by the <u>ID Center</u>, which is located on the first floor of the <u>Flawn Academic Center</u>. Photos for ID Cards may be submitted online or taken in person. Visit the <u>ID Center page</u> for more information. The proximity-enabled photo ID card is needed for many purposes, including use of the libraries and University Health Services and access to residence halls and other University buildings. ID cards may also be used for purchases at stores that accept Bevo Pay and for admission to athletic and other special events.

Students receive their first ID card at a cost of \$20. This ID card is intended to be used throughout the student's enrollment at the University. It is not replaced unless changes in data are required, the card is defective or damaged through normal wear and tear, or the card is lost or stolen. In some cases, an additional \$28 replacement fee may apply. Students should <u>report</u> lost or stolen ID cards; found cards should be returned to the ID Center on the first floor of the <u>Flawn Academic Center</u>.

University community members are expected to maintain control and possession of their photo ID cards and to have them in their possession whenever they are on University grounds. The ID card should not be loaned to others, and its benefits are not transferable. Those who lend their cards or use them for fraudulent purposes are subject to disciplinary action. More information is available in the University Identification Card Policy.

Faculty/staff identification cards

The ID Center provides all faculty and staff members with an official University ID card. The card allows access to certain buildings and can be used as a campus library card. Upon loss of eligibility, the individual's ID card must be surrendered to an employee's supervisor, Human Resource, or the ID Center. More information about ID cards is available on the ID Center page.

Obtaining an ID Card

To obtain an identification card, visit utexas.edu/idcenter and scroll down to UT ID Card Online Photo Submission. For more information, please visit the ID Center page.