

# Graduation

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## Special Requirements of the School

All students must fulfill the minimum General Requirements for graduation given in The University section. Business students must also fulfill the following requirements:

- a. All students must have a University grade point average of at least 2.00 to graduate. Business students must also have a grade point average of at least 2.00 in business courses counted toward the BBA degree.
  - i. Students in the Canfield Business Honors Program who wish to continue in the program or graduate with the Business Honors major must have a University grade point average of at least 3.25 and a grade point average in business courses of at least 3.25.
- b. The University requires that at least six semester hours of advanced coursework in the major field of study be completed in residence. The McCombs School of Business requires that at least 12 semester hours of upper-division coursework in the major must be completed in residence at the University on the letter-grade basis.
- c. A candidate for a degree must be registered in the McCombs School of Business either in residence or in absentia during the semester the degree is to be awarded. Students must apply for the degree no later than the date specified in the official academic calendar.

## Degree Audit

All McCombs students are advised to monitor their degree progress through regular use of the online Interactive Degree Audit. IDA provides the student with a report of his or her progress toward completion of requirements for a specific degree program. In addition to using IDA, students are encouraged to meet regularly with their academic advisor in the BBA Program Office. The degree audit is not a substitute for individual advising.

## Applying for Graduation

A degree candidate must apply for the degree no later than the date given in the official academic calendar. No degree will be conferred unless the diploma application form has been properly filed. Further information, resources, and a link to the graduation application are available at <https://my.mcombs.utexas.edu/bba/advising/graduation/>. Freshmen are expected to complete their degree within four years, and transfer students are expected to complete their degree in a timely manner.